

MEMORANDUM OF AGREEMENT

Between

Kentucky Community and Technical College System
for the
Associate in Applied Science Degree in Human Services

and

Kentucky Head Start Association
for the

Transfer of Six College Credit Hours for the Cornell Family Development Credential

PURPOSE:

The Kentucky Community and Technical College System (KCTCS) and Kentucky Head Start Association (KHSA), in order to contribute to the development of a seamless postsecondary education system for the citizens of Kentucky and to promote the transfer of credits and to increase the educational opportunities for the students of Kentucky, establish this Transfer Agreement between the Associate in Applied Science Degree in Human Services at KCTCS and the Kentucky Head Start Association.

ACCREDITATION STATUS:

Kentucky Head Start Association is an affiliate of the Cornell University Family Development Credential Program. Cornell University is accredited by Middle States Commission on Higher Education. KCTCS will observe the Southern Association of Colleges and Schools and the Kentucky Council on Postsecondary Education guidelines and procedures and will adhere to the requirements of reporting information to these and other accrediting agencies. KHSA will observe and adhere to the requirements of the Cornell University Family Development Credential Program so as to maintain its affiliation.

CONDITIONS OF AGREEMENT:

Conditions of agreement for the transfer of credit and cooperation between KCTCS and KHSA for the KCTCS Associate in Applied Science degree and the KHSA Cornell Family Development Credential are as identified in this Memorandum of Agreement and any attachments or addenda to this Memorandum of Agreement.

Admission Practices

Upon completion of the KHSA Cornell Family Development Credential (CFDC), CFDC graduates who meet KCTCS admission requirements and academic policies will be eligible for admission to the Associate in Applied Science degree in Human Services.

Acceptance and Application of Credits

Six hours of academic credit will be awarded for the KHSA Cornell Family Development credential and applied toward an associate's degree once the student has earned at least a 2.0 GPA in 6 hours of KCTCS credit applicable toward the degree; students must also meet the KCTCS residency requirement for the degree. KCTCS will accept the Cornell Family Development Credential as three (3) hours of credit for (HS 101, Human Services Survey, OR SW 124, Introduction to Social Services) AND three (3) hours of credit for (SW 275, The Family, OR FAM 252, Introduction to Family Science.)

Responsibility of Kentucky Head Start Association

The provisions of this agreement apply to students who complete the Cornell Family Development Credential from KHSA. To maximize students' ability to benefit from this agreement, KHSA encourages students to complete the KCTCS Associate in Applied Science degree. KHSA agrees to provide informational materials to KCTCS advisors to facilitate their understanding of the Cornell Family Development Credential and coursework upon request. KHSA agrees to designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions from KCTCS students, faculty, and staff.

KHSA agrees to promote this agreement through institutional print material, web sites, and mailings designed specifically for transfer students and in a quality consistent with promotion of other academic programs and opportunities for potential students.

Responsibility of KCTCS

KCTCS will provide KHSA with access to the updated academic course catalog upon request.

KCTCS agrees to designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions from KHSA students, faculty, and staff.

KCTCS will promote this agreement as appropriate in print material, web sites, and mailings for students in a quality consistent with the promotion of other academic programs and opportunities for KCTCS students.

Joint Responsibility

KCTCS and KHSA will work together to design and place promotional materials, news releases, and informative brochures.

KCTCS and KHSA will design a cooperative process to support the advisement of KCTCS students and to facilitate student transfer related to this agreement.

Both institutions will observe the Southern Association of Colleges and Schools and the Kentucky Council on Postsecondary Education guidelines and procedures and will adhere to the requirements of reporting information to these and other accrediting agencies.

Implementation of the Agreement

This agreement will be considered in force when signed by both parties.

Annual evaluation

Should requirements for graduation for the KHSA Cornell Family Development Credential or the KCTCS Associate in Applied Science degree in Human Services change, these changes shall be communicated to the appropriate program and institution and the conditions of this agreement reviewed.

This agreement will be reviewed by both institutions annually.

KCTCS and KHSA agree to monitor and support the provisions of this agreement to ensure consistency and program quality and transferability for mutual benefit for the students.


Term and Modification

This agreement can be terminated with written notification at least one year prior to the termination. Provisions will be made to allow students who are already enrolled to complete the program in a timely manner.

SIGNATURES:

 EXECUTIVE DIRECTOR
KHSA Cornell Family Development Credential
State Administrator

6-18-09
Date


KCTCS Chancellor

6/24/09
Date

**CURRICULUM FOR
ASSOCIATE DEGREE IN APPLIED SCIENCE IN**

HUMAN SERVICES

Student Planning Sheet
Elizabethtown Community & Technical College

Effective Fall, 2005

(4/05:HS-Curr-R2-S05.doc)

Student's Name: _____	Student ID: _____
Advisor's Name: _____	Date: _____
Date Entered: _____	Date Grad.: _____

at least 25% approved curriculum credits from ECTC / minimum of 24 hrs in KCTCS system
 2.0 cumulative GPA
 With Distinction (48 hrs. at ECTC/KCTCS with 3.4-3.59 GPA)
 With High Distinction (48 hrs. at ECTC/KCTCS with 3.6 or higher GPA)

FIRST SEMESTER

	<u>Crs.</u>	<u>Date Completed</u>	<u>Grade</u>
<input type="checkbox"/> ENG 101 Writing I.....	3	_____	_____
<input type="checkbox"/> GE 150 OR Computer Literacy OR.....	1	_____	_____
<input type="checkbox"/> CIS 100 OR Introduction to Computer Application OR.....	(3)	_____	_____
<input type="checkbox"/> CS 101 Introduction to Computing I.....	(3)	_____	_____
<input checked="" type="checkbox"/> HS 101 Human Services Survey	3	_____	_____
<input type="checkbox"/> HS 102 Values of Human Services in a Contemporary Society...	3	_____	_____
<input type="checkbox"/> PY 110 OR General Psychology OR.....	3	_____	_____
<input type="checkbox"/> PSY 100 Introduction to Psychology	(4)	_____	_____
<input type="checkbox"/> SOC 101 Introduction to Sociology.....	3	_____	_____
TOTAL CREDIT HOURS	16-19		

SECOND SEMESTER

<input type="checkbox"/> ENG 102 Writing II.....	3	_____	_____
<input type="checkbox"/> HS 103 Theories and Techniques in Human Resources.....	3	_____	_____
<input type="checkbox"/> PSY 223 Developmental Psychology.....	3	_____	_____
<i>(Prereq: PY 110 or PSY 100)</i>			
<input type="checkbox"/> SOC 152 OR Modern Social Problems OR	3	_____	_____
<i>(Prereqs: SOC 101 or SOC 151 or equivalent social science background)</i>			
<input type="checkbox"/> _____ Second Sociology Course.....	(3)	_____	_____
<input type="checkbox"/> _____ *Science Course.....	3	_____	_____
TOTAL CREDIT HOURS	15		

THIRD SEMESTER

<input type="checkbox"/> COM 181 OR Basic Public Speaking OR.....	3	_____	_____
<input type="checkbox"/> COM 252 Introduction to Interpersonal Communication.....	(3)	_____	_____
<input type="checkbox"/> HS 104 Group Dynamics for Human Services.....	3	_____	_____
<i>(Prereqs: HS 101, HS 102, & HS 103 or consent of coordinator)</i>			
<input type="checkbox"/> _____ *Mathematics Course.....	3-4	_____	_____
<input type="checkbox"/> _____ Technical Course (See Back).....	3	_____	_____
<input type="checkbox"/> _____ Technical Course (See Back).....	3	_____	_____
TOTAL CREDIT HOURS	15-16		

FOURTH SEMESTER

<input type="checkbox"/> HS 250 Practicum in Human Services	4	_____	_____
<i>(Prereqs: HS 101, HS 102, & HS 103 or consent of coordinator)</i>			
<input type="checkbox"/> _____ *Heritage/Humanities Course	3	_____	_____
<input type="checkbox"/> _____ Elective Courses	9	_____	_____
TOTAL CREDIT HOURS	16		
TOTAL CREDIT HOURS	62-66		

*General Education Course (See College Catalog)

TECHNICAL/ELECTIVE COURSES

A student shall select six credit hours from the approved technical courses and nine hours of electives. Elective courses should be approved by the human services coordinator or a human services advisor.

APPROVED TECHNICAL COURSES**

<u>Course</u>	<u>Title</u>	<u>Crs.</u>	<u>Date Completed</u>	<u>Grade</u>
<input type="checkbox"/> CJ 101	Introduction to Criminal Justice	3	_____	_____
<input type="checkbox"/> CJ 208	Delinquency and the Juvenile Justice System	3	_____	_____
<input type="checkbox"/> EDP 203	Teaching Exceptional Learners in Reg. Classrooms	3	_____	_____
<input type="checkbox"/> FAM 252	Introduction to Family Science	3	_____	_____
<input type="checkbox"/> FAM 253	Human Sexuality: Development, Behavior & Attitudes....	3	_____	_____
<input type="checkbox"/> HS 210	Drugs, Society, & Human Behavior.....	3	_____	_____
<input type="checkbox"/> HS 225	Appl. of Assistive Tech. for Persons with Disabilities....	3	_____	_____
<input type="checkbox"/> HS 265	Working with Disabilities in Human Services	3	_____	_____
<input type="checkbox"/> HS 299	Special Topics in Human Services.....	3	_____	_____
<input type="checkbox"/> IECE 130	Early Childhood Development.....	3	_____	_____
<input type="checkbox"/> IECE 140	Guidance of Young Children	3	_____	_____
<input type="checkbox"/> MH 200	Dynamics of Human Behavior	3	_____	_____
<input type="checkbox"/> MH 250	Teaching the Mentally Retarded	3	_____	_____
<input type="checkbox"/> MNA 100 OR	Medicaid Nurse Aide OR.....	3	_____	_____
<input type="checkbox"/> NAA 100	Nursing Assistant Skills I..... (3)	3	_____	_____
<input type="checkbox"/> PY 180	Human Relations.....	3	_____	_____
<input type="checkbox"/> PY 185	Human Potential.....	3	_____	_____
<input type="checkbox"/> PY 230	Psychosocial Aspects of Death and Dying	3	_____	_____
<input type="checkbox"/> SED 110	Orientation to Interpreting for the Deaf.....	3	_____	_____
<input type="checkbox"/> SED 101	American Sign Language I.....	3	_____	_____
<input type="checkbox"/> SED 102	American Sign Language II	3	_____	_____
<input type="checkbox"/> SOC 220	The Community	3	_____	_____
<input type="checkbox"/> SW 124	Introduction to Social Services.....	3	_____	_____
<input type="checkbox"/> SW 222	Development of Social Welfare	3	_____	_____
<input type="checkbox"/> SWK 180	Introduction to Gerontology.....	3	_____	_____
<input type="checkbox"/> SWK 269	Juvenile Delinquency	3	_____	_____
<input type="checkbox"/> SWK 270	Corrections.....	3	_____	_____
<input type="checkbox"/> SWK 275	The Family	3	_____	_____
<input type="checkbox"/> SWK 276	Criminology	3	_____	_____
<input type="checkbox"/> SWK 280	Methods of Working with the Aged.....	3	_____	_____
<input type="checkbox"/> SWK 281	Psychology of Aging.....	3	_____	_____

****Not all courses are offered each and every semester.**

Check with your advisor for courses most commonly offered at ECTC.

This Student Planning Sheet is the suggested sequence of courses; however, due to availability of courses, students may take courses out of sequence as long as prerequisites are met. Students are encouraged to see your assigned advisor for specific requirements.

KCTCS offers the following certificates in the Human Services area:
Resource Parent Certificate - Youth Care Work Certificate - Direct Support Certificate
 For specific requirements, see the 2005-2006 KCTCS catalog.